

PRODUCTION MINISTRY DISCRPTION

Volunteer Process

PROFILE

Your volunteer form provides us with your contact information, availability, and interests to get you started.

EVALUATION

The evaluation process gives us a chance to assess how to best fit you for service at NLCC. You will be evaluated by our leadership team (Production Director & staff) and you will hear from the team within 7 days.

ORIENTATION

After successful evaluation, the informal orientation will be a time for us to get to know each other better. It will allow you to meet the ministry leadership and other team members. We will also go through the Orientation Manual together to give you an understanding of our vision and mission, as well as expectations while serving at NLCC and in our ministry.

TRAINING

We will partner you with a lead volunteer, who will walk with you through the training process.

DUTIES

When we feel that you are ready, you will be assigned various ministry duties until you are ready for the production team. Once you are ready for the platform, you will be scheduled for worship services, study sessions and special events.

DEVELOPMENT

Recurrent training is necessary for continued growth in your ministry area. This will be done by team meeting, training session and outside opportunities. In our ministry we do not just serve together, we also experience life together. Team building activities are a regular part of our ministry. We care for one another as we grow together as a team. As we grow as a team it is important that we focus on our personal and spiritual development.

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Production Ministry Introduction

Thank you for your interest in serving in the New Life Community Church Worship Ministry. This guide will give you a better idea of the intent and requirements of this team. The Worship Ministry consists of the Audio, Visual and Lighting Team, Praise Team and Choirs, Band, Drama and Prayer Team. Please take time to read carefully and prayerfully consider its contents.

Our Vision:

Create a unified worship experience through technical elements. Whether placing Scripture or song lyrics on display or seamlessly transitioning the atmosphere with lighting, we enable our guests to encounter and grow with God.

Our Mission:

Use performance and visual arts to inspire, inform, and connect insiders and outsiders to God and call them to act by loving God and others more. We have the honor of enhancing the Spirit-filled environment of worship in our church through sound, media and general atmosphere. We are charged to protect this environment, keeping it distraction-free while maintaining a spirit of excellence and authenticity.

Core Ministry Values:

Personal Prayer - Luke 18:1; 1 Thessalonians 5:17

Authentic Praise & Worship - Psalms 100:1-5

Trust the Authority of Scripture - 2 Timothy 3:16

Heart for the Lost - John 3:16; Romans 3:23, 6:23, 10:8-10

Be a Disciple Who Develops Others - Matthew 28:18-20

Fellowship with the Saints - Romans 12:5; Acts 2:45

Serve With Excellence - 1 Corinthians 10:31

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Production Team Member Expectations & Guidelines

As a member of the NLCC Worship Ministry, you are given an opportunity to use your gifts and talents for God's glory and the edification of His people. In order to serve Him with excellence, and model His values through a life of worship, the following expectations and guidelines have been established. Nothing will be asked of you that will not be modeled by your leader(s). Agreement to these expectations and guidelines are required for service in the Production Ministry.

1. I will model/embrace the 4 P's of AVL
 - a) Invite the PRESENCE of God
 - b) PRACTICE for flawless execution
 - c) Minister and serve with PASSION
 - d) Craft an engaging and welcoming PRESENTATION
2. I will be an engaged member of NLCC. This includes involvement in church efforts and activities to the best of my ability as well as embracing the values and vision of NLCC.
3. I will attend all required rehearsals. I understand that the Worship leaders will do their best to schedule regular rehearsals but I must also be ready to rehearse on short notice if the situation demands it.
4. I will be ready to begin rehearsal, sound checks and special events at the scheduled time. This means I will arrive before rehearsal, or any other ministry opportunity, starts to prepare my heart and mind so I will be ready to give my full time and effort. This includes having personal prayer and worship time to seek the heart of God.
5. I will notify the appropriate leader by Monday of any given week if I anticipate my absence or late arrival to rehearsal, sound check or any church wide activities. I understand that failure to provide proper notification can create disunity. In light of that, my leader(s) have the right to determine whether or not I serve at a given service/event.
6. I will serve with joy and excellence in whatever capacity is needed. I understand this calls for me to be flexible and serve according to the needs of the team. I will give my best in whatever I do and be open to constructive criticism, lessons and improvement.
7. I will model a spirit of humility. I fully believe in Philippians 2:3 which states, "Do nothing from selfishness or empty conceit, but with humility of mind regard one another as more important than yourself." Accordingly, I will not seek self-promotion and will work against any actions, thoughts or words that contribute to disunity.

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8. I will honor the authority God has placed over me in this ministry. I fully believe in Hebrews 13:17 which states, "Obey your leaders and submit to them, for they keep watch over your souls as those who will give an account. Let them do this with joy and not with grief, for this would be unprofitable for you." I will work to respectfully work with the leader(s) of the Worship Ministry, the Creative Team and NLCC. I will submit to the Lord's timing and the leadership's time frame for my ministry at NLCC.

9. I will be a team player. I will work to grow and flow with a cooperative attitude. I will also pray for my leadership, worship team and church as a whole.

10. I will seek to always be growing. I will look to grow spiritually, relationally and in my skill. I will work to develop healthy team dynamics through encouragement and positive exhortation.

Serve with heart, commitment and excellence. We want you serving in your gifts and passions; in ministry that is an overflow of love and enjoyable to you. Smile, you have just served the King and His Church! This service that you perform is not only supplying the needs of God's people but is also overflowing in many expressions of thanks to God. [2 Corinthians 9:12]

These guidelines are not meant to be legalistic, but rather to clearly communicate what NLCC's leadership views as the minimum requirements to serve on our team. In the event that an individual does not meet the above expectations, they will be notified and encouraged to begin meeting expectations. If one consistently falls below the expectations, he/she will be taken off regular rotation and placed on a substitute list. If improvement is made, they will have the opportunity (not automatic) to be placed back in rotation.

We must be dedicated, prepared, orderly, and skilled students of our artistic craft, continually striving to improve. Colossians 3:23 encourages us, "Work hard and cheerfully at whatever you do, as though you were working for the Lord rather than people." This can mean a great deal of individual practice as well as with the team. The team will only be as proficient as the individuals serving.

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Schedules

Serve when scheduled and remain attentive. Even if you do not have an immediate responsibility, please remain quiet and attentive. Be in your assigned position 15 minutes before the 5 minute countdown clock begins. Remain positioned and serve throughout the entire service, facilitating every aspect of the audio, visual, media and lighting needs. Participating on the Worship Service team means that you arrive early. Our expectation is that you will arrive on time for the event you are scheduled, and with an attitude ready to worship. Consistent tardiness will not be tolerated.

Prepare in Prayer

Pray God's heart for His people every time you serve. Ask God to move in a special way – to personally touch hearts and heal wounds and bring His lost children home. Pray for the specific, personal moment of intimacy with Jesus that would forever change their lives.

Bible Study

Sundays: 8:45am / Wednesdays: 12pm and 7pm

1 hour prior – Call Time

45 min. prior – Soundcheck

10 min. prior – Quiet time (meditation and prayer)

Worship Service

Sundays: 10:00am

7:30 am – Call Time

8:00 am – Soundcheck

9:00 am – Christian Education

9:50 am – Quiet time (meditation & prayer)

Rehearsals

Worship Team rehearsal is held each Thursday in the Sanctuary. Musicians should arrive with time to set-up their equipment before rehearsal is schedule to begin. Vocals are required to arrive early enough to be prepared and warmed up before the scheduled rehearsal begins.

6:30 pm - This is a time for us to come together as a team for time in the word, reflection, and testimony. This is critical for our unity.

Rehearsal times will vary.

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Qualifications

Instrumentalists and vocalists need to be skilled enough to follow a service, which is led by the Spirit of God. We do not want to limit what God will do simply because we can't handle it musically.

Vocalists must be able to:

- Perform well with others
- Learn new material quickly
- Demonstrate suitable range and accurate pitch
- Sing from sheet music, chord sheets, and/or by ear
- Distinguish and sing different musical styles
- Sing straight tone and vibrato
- Hear and adjust your voice to blend with others

Instrumentalists must be able to:

- Perform well with others
- Learn new material quickly
- Demonstrate suitable ability on an instrument
- Play from sheet music, chord sheets, and/or by ear

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Vocal Audition Evaluation

Accurate Pitch

Speaks to the ability to learn and sing the accurate notes at the appropriate times. It means listening to yourself, the other singers, and the instruments, and self-correcting any sharp or flat tendencies in a particular song. It also speaks to your use of vibrato, which itself is a variation of pitch.

Rhythmic Precision

Speaks to your ability to sing phrases correctly as they are rhythmically notated and intended. Are you dragging? Are you cutting off too early or holding on too late?

Appropriate Tone

Speaks to the quality of your vocal tone with which you sing in particular sections of songs. Is it appropriate for the song? Should it be strong? Should it be tender? Should it be loose? Should it be precise?

Blend

Speaks to the mixing of your voice with other singers. Are you listening to the other singers? Does your voice stick out? Is it too loud? Are you singing too softly?

Encouraging Presentation

Speaks to how you appear as a lead worshiper. Are you connecting with the congregation through eye contact and facial expression? Do you encourage clapping or other outward forms of worship? Do you have a stoic expression with your eyes glued to the confidence monitor? Are you real or overly rehearsed?

Music Style

Speaks to the exposure, understanding, and experience with different musical styles. Do you have the ability to express that style with your voice?

Ear

Speaks to the ability to hear and respond to vocal strengths and weaknesses. Can you self-correct? Are you able to ad lib or sing in harmony? Can you tell when you are succeeding or failing at these areas?

Instrumental Audition Evaluation

Music Reading

Speaks to your ability to read lead sheets, chord sheets, instrumental parts, etc. Can you read and follow notes on a staff? For rhythm section instruments, can you read and follow chord charts is necessary? Can you follow lead sheets with chords and a vocal line only? (Not required, but welcomed).

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Rhythmic Precision

Speaks to the ability to play accurate rhythms in a precise manner with the other players and singers as the song dictates. Can you keep the tempo?

Musicality

Speaks to the accuracy and exposure of certain rhythms, chord structures, and moods and certain song styles. Does the instrumentation fight or enhance other aspects of the worship presentation? Is it in sync with and is it sensitive to the other players and singers?

Music Style

Speaks to the exposure, understanding, and experience with different musical styles. Do you have the ability to express that style with your instrument?

Schedule